

TUESDAY, APRIL 28, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, April 28, 2026, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. Marc Rogols, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from April 21, 2026, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 28, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$1,300,152.52 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 28, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$23,761.69 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

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**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATIONS:

**\$10,000.00 – 2033.180.30.510200 – PROS DRETAC Salary – Prosecutor
TO
2033.180.30.520300 – PROS DRETAC Insurance – Prosecutor**

**\$1,500.00 – 2033.180.30.510200 – PROS DRETAC Salary – Prosecutor
TO
2033.180.30.520500 – PROS DRETAC BWC – Prosecutor**

**\$50,000.00 – 2002.240.33.550600 – ENG CONTRACT PROJ – Engineer
TO
2002.240.33.550500 – ENG Material – Engineer**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Supplemental Appropriation Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for SUPPLEMENTAL APPROPRIATION:

\$28,000.00 – 1001.140.30.520300 – IT Insurance – Commissioner

\$400,000.00 – 1001.101.30.540100 – Countywide Contract Services - Commissioner

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: May 12th Agenda
 - Deercreek Zoning Code Amendment
 - Monroe Township Zoning Code Amendment
 - Pickaway Township – AG to Commercial Business
 - Park 762 – Final Plat
- Outstanding Plats:
 - None
- Lot Splits:
 - Approved a lot split in the last week, 12 open applications currently.
- CDBG
 - Ashville Project

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In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Project for migration of 4thDistrictAppealsCourt.com to a .gov address – No Change
- Upgrade and fresh installation of O365 Veeam Backup
- Upgrade of Veeam Backup and Replication – Testing restore of BOEDB to test environment
- Palo Alto install – Continuing to work with Mark
- God willing, I have approximately 347 working days left before my planned retirement.
- Encryption of Laptops with Bitlocker
- Duo Licensing
- Share point portals.

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals
 - None
- This Week
 - Statewide 911 Committee – 4/27 (virtual)
 - Meeting with Fair Board for Fair planning – 4/27
 - Full Healthcare Coalition (Regional) Meeting – 4/28
 - Targeted Violence & Terrorism Prevention Meeting & Exercise – 4/29
 - Ohio EMA & EMA Directors Call – 4/29
 - Extreme Weather Workgroup – 4/30
 - Radio Meeting with Pickaway Twp Fire & Logan Elm Schools – 5/1
- Next Week
 - Darby Township Meeting – 5/4
 - Ohio Safety Grant Webinar – 5/5
 - Unhoused Alliance – 5/6
- Programs
 - EMA Operations
 - Board of Elections has a cache of radios and access to generators
 - Fair planning started with Von and Sheriff's Office
 - Harrison Fire borrowed a cache of radios to cover while they are in training
 - 911 Coordinator
 - ID Networks email
 - LEPC
 - EPA and Homeland Security are asking for Tier II, addresses, and contacts for data centers
 - Radio Programming –
 - Continue to operate as stated
 - Some MARCS programming keys are back; second set sent for updating
 - Drone Program
 - No new information
 - CERT
 - No new information

In the Matter of
Report Provided by Angela Karr:

The following is a summary of the report provided by Angela Karr, Deputy County Administrator:

- There were Zero (0) BWC claims (2026 = 3) and No (0) unemployment claims filed for the week (2026 = 1).
- Gov Deals –
 - PCSO provided information to post the two old Harley Davidson Motorcycles for sale. No Update

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Waiting on information on old covert cars being sold. Donation to Airport to replace van.

- Personnel –
 - Zero (0) new hire packets have been handed out this week, and a total of 27 in 2026.
- Job openings –
 - P/T Custodian – Posted
 - F/T Custodian – Posted
 - Maintenance Worker – Posted
 - Dog Warden Position - Posted
- Building Department – No update
- Health Insurance –
 - CEBCO Annual Meeting PowerPoint
 - Blood Drive May 14th (34 donors registered).
 - Employee Shout Out nomination selected and will be posted May 1st on website.
- Miscellaneous –
 - Boot Reimbursement amount and authorize allowance (effective 5/1/26)

In the Matter of
Executive Session:

At 9:26 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (3) pending or imminent court actions; with Marc Rogols, County Administrator, Angela Karr, County Deputy Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

❖ Mrs. Stewart left the session at 9:30 a.m.

At 10:01 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No Action taken.

In the Matter of
State of Ohio Community Development
Request for Payment for PY 2024 CDBG Critical Infrastructure – City of Circleville
Utility Improvements for Walnut Street App No. 1:

Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve and execute the fund request for PY 2024 CDBG Critical Infrastructure – City of Circleville Utility Improvements for Walnut Street Application No. 1, in the amount of \$288,048.50.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Central Ohio Area Agency On Aging
2026 Class of 16 over 60:

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Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following Resolution:

Resolution No. PC-042826-21

WHEREAS, Shirley Good has demonstrated an extraordinary commitment to Pickaway County, serving as a beacon of dedication for over 25 years; and

WHEREAS, Shirley Good has provided an example of unselfish, thoughtful, and generous service to others, consistently putting the needs of our community members before her own; and

WHEREAS, her efforts have left an indelible mark on the Community Kitchen, and Emergency Clearing House, including the Scioto Paint Valley Crisis Hotline with over 2,000 volunteer hours, and as a Drivers Intervention Specialist.

THEREFORE BE IT RESOLVED that we, the Pickaway County Commissioners, celebrates the accomplishment and tireless volunteer efforts of Shirley Good;

BE IT FURTHER RESOLVED that the Pickaway County Commissioners extends its deepest gratitude for all that Shirley Good has given to our community, acknowledging her impact as a lasting legacy.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Pickaway County Board of Elections
is Requesting a Special Revenue Fund for the
2026 Security of Critical Infrastructure Grant
provided by the Ohio Secretary of State:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following Resolution:

Resolution No. PC-042826-22

**Pickaway County Board of Elections is requesting
a special revenue fund for the 2026 Security of Critical Infrastructure Grant
provided by the Ohio Secretary of State**

WHEREAS, the Pickaway County Board of Elections is requesting a special revenue fund for the 2026 Security Infrastructure Grant provided by the Secretary of State. The 2026 Security Infrastructure Grant will assist with the expenses associated with implementation to bolster the security and infrastructure of all county boards of elections.

WHEREAS, the Pickaway County Board of Elections is requesting a special revenue fund for tracking and auditing of the 2026 Security Infrastructure Grant funds received.

THEREFORE, BE IT FURTHER RESOLVED, the Board of County Commissioners hereby authorize the creation of a special revenue fund for the 2026 Security Infrastructure Grant funding received.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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In the Matter of
Out of County Travel Approved
For Job & Family Services Employees – May 2026:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of May 2026, at the total probable cost of \$3,026.12. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Covert License Plate for
Pickaway County Adult Probation Vehicle:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to sign the Ohio Department of Public Safety Bureau of Motor Vehicles, Application for Covert License Plate for the Pickaway County Adult Probation vehicle.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
GeoPro Imaging LLC Quote for
IT Consulting Services for
Pickaway County:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following quote from GeoPro Imaging, LLC for 20 hours of IT Consulting Services in the amount of \$2,500.00. The services include working with Pickaway County to set up the SharePoint as needed and defined from IT Staff., and to conduct and participate in meetings with any department that SharePoint will affect.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Boot Reimbursement
Increase:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to increase the amount of the boot reimbursement from \$150.00 to \$175.00 per Calander year effective May 1, 2026.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff.

- ID Networks project will be in test eval phase in the next couple of weeks.
- 2-week notice given from Deputy Brandon Cooper.
- Water leak this morning at 4 a.m., Maintenance was on top of getting it taken care of.
- Accurate will be replacing old heating cooler starting Friday.

In the Matter of
Executive Session:

At 10:17 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (3) pending or imminent court actions; with Sheriff Matthew Hafey, Marc Rogols, County Administrator, Angela Karr, County Deputy Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

- ❖ Mrs. Stewart left the session at 10:17 a.m.

At 10:38 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No Action taken.

In the Matter of
Auditor's Monthly Update
For the Month of April:

Brad Washburn, County Auditor, met with the Commissioners to provide a report for the month of March 2026. March began at \$24,586,789.32, with \$1,940,272.65 in revenue, \$2,010,778.23 in expenses, and ended with a cash balance of \$24,516,283.74. Mr. Washburn also included a Graph Report that included Transfer Fees, Conveyance Fees for Transfers, Mobile Home Transfer Fees, and Mobile Home Conveyance Fees.

In the Matter of
Bid Opening 2026 Pickaway County &
Township Resurfacing Project:

The Commissioners conducted a bid opening for the project referred to as 2026 Pickaway County and Township Resurfacing Project for the Pickaway County Engineer Department was held April 28, 2026, at 11:00 a.m. Chris Mullins, County Engineer, Anthony Neff, Deputy County Engineer and Marcus Cradlebaugh, Engineer's Inspector, were in attendance. Bids were submitted electronically through Bid Express.

BID A -Engineer's Estimate: \$2,577,140.79

The following bids were received and read aloud:

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- The Shelly Company \$2,603,889.35
Thornville, Ohio 43076
- Fillmore Construction \$2,564,183.90
Leesburg, Ohio 45135
- Kokosing Construction \$2,669,074.65
Westerville, Ohio 43081

BID B -Engineer's Estimate: \$765,084.46

The following bids were received and read aloud:

- The Shelly Company \$808,668.05
Thornville, Ohio 43076
- Fillmore Construction \$802,652.05
Leesburg, Ohio 45135
- Kokosing Construction \$838,578.85
Westerville, Ohio 43081

BID C -Engineer's Estimate: \$495,590.14

The following bids were received and read aloud:

- The Shelly Company \$458,737.50
Thornville, Ohio 43076
- Fillmore Construction \$601,792.95
Leesburg, Ohio 45135
- Runway Incorporated \$437,888.65
Peebles, Ohio 45660

The bids were turned over to Chris Mullins and Anthony Neff for their review and contract award recommendation.

Attest: Brandy Stewart, Clerk

**In the Matter of
Executive Session:**

At 2:30 p.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes; with John Payne, Bradly Payne, Marc Rogols, County Administrator, Angela Karr, County Deputy Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

- ❖ Mr. Rogols left the session at 2:30 p.m.
- ❖ Mrs. Karr left the session at 2:30 p.m.
- ❖ Mrs. Stewart left the session at 2:30 p.m.

At 3:10 p.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

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No Action taken.

**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by Mark Rogols, County Administrator:

following is a summary of the report provided by Mark Rogols, County Administrator:

- Building Department –
 - Contract updates – Residential 10%
- Health Insurance –
 - Matt Schoeppe (Wilson Partners) continues working on proposal for Life/Disability. Change centering on AFLAC to combine with benefits.
 - Cafeteria and 125 Agreement completed. Review and meeting with Matt pending. Allows employees to pay for benefit options with pre-tax contributions.
- Insurance –
 - 2026-2027 Loss Control Incentive Program has started. To be discussed with Brian Nelson in renewal meeting.
- Dog Shelter –
 - No Report
- Maintenance –
 - PCSO work orders being handled by entire crew. Call from the Sheriff at 4 am this morning. Standing water and a leak in basement. Called out TJ.
 - Fairgrounds back flow inspections
- Engineer's Office –
 - Continue working with Chris & Representatives from DRC on the sanitary at PCI Prison. No billing since 2018. Researching the "Jed Tax" administered by Grove City and township created.
- BWC / Sedgwick –
 - Completed filing of summary of work-related injuries and illnesses from 300AP.
- Fairgrounds –
 - Multipurpose Building bid opening delayed. No date set.
- Miscellaneous –
 - Palmer Energy Report 4/23/26.
 - Established contact with Rumpke about updating service at Memorial Hall.
 - Completed and filed Participation Agreement for the Opioid Settlement as per previous approval.
 - Real Estate purchase for the Prosecutor's Building will be closing 4/30/26.
 - Airport Mowing quote revised with Justin Jacobs with Just In Time Lawn Care.
 - Airport Award Notice of US Department of Transportation VIA FAA Airport Improvement Grant.
 - Memorial Hall Window Project (Phase 4) legal notice and bid opening 5/19/26 at 10:30 a.m.
 - Revisit JFS teleworking /hybrid working agreement.

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending April 25, 2026.

A total of \$195.00 was reported collected as follows: \$25 in adoptions, \$75 redemptions; \$45 dog licenses, \$30 dog license late penalty, \$10 micro chip fees, and \$10bprivate donations.

Four (4) stray dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Brandy Stewart, Clerk